

**The Taj Mahal Hotel, New Delhi**

**FICCI ICEBF**

(Please quote the above name while calling/e-mailing our office)

Please return this form to:

**Group Reservations**, The Taj Mahal Hotel, Number One Mansingh Road

New Delhi INDIA

Phone: +91 11 6651 3760 Fax: +91 11 2302 6070

Email: [mahal.delhi@tajhotels.com](mailto:mahal.delhi@tajhotels.com) copy to: [tmhconf.del@tajhotels.com](mailto:tmhconf.del@tajhotels.com)

**Check-in –7th Dec’16 Check-out – 10th Dec’16**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Room Categories** | **Special Rate in INR (Per Room Per Night)** | | | | **Room Rate Inclusions** |
|  | **Single Occupancy** | **Published Tariff** | **Double Occupancy** | **Published Tariff** |  |
| Deluxe Rooms | **INR 13500 + Taxes** | **INR 20500** | **INR 15000 + Taxes** | **INR 22000** | * Accommodation on per room per night basis * Complimentary buffet breakfast at Machan (24 hours international eatery). |
| Luxury Rooms | **INR 15000 + Taxes** | **INR 23500** | **INR 16500 + Taxes** | **INR 25000** | * Accommodation on per room per night basis * Complimentary buffet breakfast at Machan (24 hours international eatery). |
| Taj Club Rooms | **INR 18000 + Taxes** | **INR 27500** | **INR 19500 + Taxes** | **INR 29000** | * Accommodation on per room per night basis * Complimentary buffet breakfast at Machan (24 hours international eatery). * Complimentary One Way Transfer from the airport * Daily continental breakfast at the exclusive Taj Club Lounge. |

The current tax structure on residential rooms **(Subject to change)**:

* Luxury tax of 15% applicable on the printed tariff, DVAT of 1.25% on the special tariff, and a Service tax of 9% on the special tariff.

**Réservation Détails**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Last Name | |  | | First Name | |  | |  | |
| Check-in Date | |  | | Arrival Flight **\*** | |  | | ETA: | |
| Check-out Date | |  | | Departure Flight | |  | | ETD : | |
| **Room Category to be booked** | | Please specify here : | | | | | | | |
| Please mark ‘Yes’ as appropriate  **\* Please book your reservation from a night prior to ensure room on arrival if the arrival flight lands in New Delhi post 0000 hours (midnight).** | | | | | | | | | |
| **Room Type** | | | **Airport Transfers**\*\* | | | | **Preferences** | | |
| Single Room |  | | Pick up required | |  | | Smoking Room | |  |
| Double Room |  | | Drop required | |  | | Non Smoking Room | |  |
| Extra Bed\*\* (except Taj Club rooms) |  | | Not Required | |  | | Any other (diet, allergies etc) | |  |

\*\*charges apply

**Reservation Guarantee**

|  |  |  |
| --- | --- | --- |
| The reservation will be held guaranteed **only** on receipt of a **Credit Card Number** or **entire stay advance deposit**. | | |
| Guaranteed by | AMEX  Diners  JCB  MasterCard  Visa | |
| Cardholder’s Name |  | Start Date: |
| Credit Card Number |  | Expiry Date: |

**Personal Information \*\***

*Due to our heightened security measures the below mentioned details are mandatory and required prior to arrival*

|  |  |  |  |
| --- | --- | --- | --- |
| **Passport Details** (A scanned copy or photo copy of passport to be enclosed) | | **Visa Details** (A scanned copy or photo copy of visa to be enclosed) | |
| Nationality |  | Visa Number |  |
| Passport Number |  | Visa Type (Corporate/Leisure) |  |
| Issuing Authority |  | Visa Entry Type (Single/Multiple) |  |
| Date of Birth |  | Place of Issue |  |
| Date of Issue |  | Date of Issue |  |
| Date of Expiry |  | Date of Expiry |  |

|  |  |
| --- | --- |
| **Employment/Business Details** | |
| Name of Organization |  |
| Designation |  |
| Address |  |
| Phone |  |
| Fax |  |
| Email |  |

**Terms and Conditions:**

1. Rooms will be confirmed only against charge on your approved credit card / Bank Transfer or cash for booked nights. Request you to share your copy of your credit card.
2. Hotel is holding rooms on a confirmed basis until 15th October 2016 post which the same will be released as per below schedule of dates:-
3. 50% of unutilized rooms shall be released by 15th October 2016
4. Rest all the unutilized rooms shall be released by 7th November and the same will be same will be subject to availability

**Check In/Check Out Policy**

* Check-in time is 1400 hours and check out time is 1200 hours.
* The early check-in before 1200 hours and late departures beyond 1400hrs will be charged 50% of the applicable rate.
* The early check-in before 1000 hours and late departures beyond 1700hrs will be charged 100% of the applicable rate.

**Cancellation Policy**

* Any cancellation on or before 15th October 2016 will attract No Retention.
* Any cancellation between 15th October till 31st October 2016, 50% retention of the original confirmed nights will be applicable.
* Any cancellation on or post 31st October 2016 will attract 100% retention of the original confirmed nights

I have read the above terms and conditions and accept them.

|  |  |  |  |
| --- | --- | --- | --- |
| **Guest signature:** |  | **Date:** |  |